



HUMAN CAPITAL SOLUTIONS TRAINING & DEVELOPMENT CORPORATE ADVISORY SERVICES

Unit 10-3, 10th Floor, Oval Damansara,
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INTRODUCTION

Job Hunt was founded in 2005. Our consultants possess a blend of professional search experience and industry expertise. Our highly personalized service is unrivalled, and we are supported by first-rate associates and technology. Our continuous investment in research and innovation has helped us become one of the world's leading executive search firms' developments ensures that our methodologies remain at the forefront of executive search dynamic and relevant.

The Job Hunt Group has evolved into a one-stop solution provider in professional services such as company formation and company secretarial solutions, tax and accounting solutions, corporate advisory services, expatriate services - employment pass applications foreign labour, strategic business alliances, property mortgage and leasing management solutions, joint venture partner searches, mergers and acquisitions. Not only that but also, corporate training .

In today's fast-paced for industry, we believe that providing an efficient recruitment solution by meeting clients' needs and allocating the right jobs is the key to assisting our clients in completing their projects. In order to provide these services, the Job Hunt Group has carry out recruitment activities for a job seeker within and outside Malaysia and a non-citizen employee in Malaysia.

Our reputation for quality service stems from our commitment to personalized service, confidentiality, and maintaining the highest ethical standards in the recruiting industry and HR and payroll outsourcing services. As a result, we have placed thousands of individuals in positions at numerous firms in Malaysia and Southeast Asia

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VISION & MISSION

OUR VISION

To be recognized as a professional, top-tier, one-stop business consulting and advisory services provider that provides customized solutions and exceeds our clients' expectations.

OUR MISSION

To provide professional and value-added services to springboard and optimize efficiency for organizations so they can compete and succeed in their core activities and unleash their potential in the global market.

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HUMAN CAPITAL SOLUTIONS

- **Executive Search & Selection**

Our hiring managers are held accountable for quality talent acquisition in the competitive sector, and our search process ensures satisfaction and results. Our consultants understand what it takes to attract local and foreign talent, as well as the pressures that clients face when looking for exceptional employees. We identify and target a specific set of candidates, and they go through a rigorous screening and interview process before being invited in for an interview. Our complete understanding of the recruiting process and creative solutions put transitioning employees at ease.

- **Permanent Placement**

Job Hunt uses a robust resume database to effectively source the right candidates. Our database allows us to search for candidates using highly specific requirements in order to ensure the results are accurate and efficient. We do not just rely on technology alone; our thorough and proven interview screening techniques ensure that all candidates put forward have high quality backgrounds and experience. When you combine our technology with our expertise in the local and foreign worker recruitment industry, you can be assured of the right result. This enables us to compile shortlists of potential candidates for specific client needs quickly and effectively.

- **Recruitment Process Outsourcing (RPO)**

RPO is a cost-effective, scalable service designed to provide organizations of every size and industry with additional recruiting capacity for hiring projects and/or providing long-term strategic service integrations. By leveraging on the talents and efficiencies of seasoned recruiters, RPO helps organizations augment capacity, build upon internal strengths, and maximize the efficiency of current human resource staff.

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- **Contract Outsourcing**

Outsourcing of manpower is becoming increasingly common due to the increasing demands of the industry. Our team of efficient and experienced consultants takes care of all aspects of the hiring process for citizen and non-citizen employees in Malaysia, ensuring that only qualified candidates with real potential are seen at interviews. Our consultants possess excellent communication skills, the ability to judge people, and a good power of understanding and grasping. This option may be the right choice for project-based needs or to see a candidate in action before making a full-time hire.

- **Payroll Administration & Statutory Compliance Services**

We offer a one-stop payroll administration center that integrates payroll services processing, employee benefits, time and attendance reporting, and much more. Job Hunt keeps you in compliance, one payroll at a time. Our nationwide tax filing and payment capabilities mean that your taxes are paid promptly and accurately.

- **Behavioural Assessment Techniques**

To enhance the effectiveness and accuracy of our selection process for local and foreign workers, For the benefit of our clients, we apply internationally recognized psychometric techniques. This allows you to reduce the risk of poor recruitment and increases the possibility of recruiting individuals who are tailored to your business.

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FOREIGN LABOUR

We have been very active in the recruitment of foreign labour for our clients in Malaysia. We have successfully recruited thousands of foreign workers from Nepal, Vietnam, Myanmar, and Bangladesh for our satisfied clients, mainly in the manufacturing, plantations, services, construction, and agriculture industries. We concentrate our operations in Malaysia to be closer to our existing clients and to provide better service to all potential clients in this region.

FOREIGN WORKER RECRUITMEN FOR VARIOUS SECTOR :

1. Manufacturing



We have extensive knowledge of the Malaysian manufacturing and operations jobs markets for foreign worker.

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2. Construction



The construction industry in Malaysia, which is one of the productive sectors, has contributed significantly to the Malaysian economy as an enabler of growth for other industries. We have recruited foreign workers in the construction industry.

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3. Services



We provide recruitment of foreign workers for restaurants, cleaning services, hotels, and cargo.

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4. Plantation



We provide recruitment of foreign workers for the plantation sector.

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5. Agriculture



We provide consultation services to recruit foreign workers in Agriculture industry.

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TRAINING & DEVELOPMENT SOLUTIONS

Job Hunt Training (JHT) is a corporate training consultant and provider. We are a leading provider of public and in-house training for local and foreign recruitment. We specialise in leadership training, relationship selling, presentation skills, teamwork development, and other soft skills training programmes. JHT designs and delivers training programmes that provide a practical solution for individuals and companies to succeed in a competitive environment.

All of the training programmes are claimable under the HRD Corp Training . JHT is a licenced corporate trainer with Pembangunan Sumber Manusia Berhad under the Ministry of Human Resources. HRD Corp helps businesses by providing them with the skills they need to be more productive, competitive and revenue-generating. Our registered employers can get training to help them improve their business and industry skills. Plus, they can use government funds to help them grow even more. This system is designed to help businesses to train their employees in accordance with their needs, and to keep up to date with changes in the company's operations.

What differentiates JHT is its unique training cycle that integrates attitude change, knowledge acquisition, and practical skill development. JHT offers open-enrolment seminars and tailored programmes based on clients' specific needs. We design customised in-house training programmes and deliver them on the client's premises. The programs can be customized to suit specific organization's requirements.

JHT is differentiated by its unique training cycle, which integrates attitude change, knowledge, practise, and skill development, allowing newly learned principles to merge with acquired lifelong skills to generate desired behaviours.

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THE JOB HUNT TEAM

Our consultants possess a unique blend of professional experience and local and foreign recruitment industry expertise. We work in teams to maximise sector specialisation and knowledge-sharing. Our client service teams are supported by first-rate associates and backed by state-of-the-art technology. We work in partnership with our clients to ensure all services are carried out in accordance with strict guidelines and adhere to the highest standards of quality and ethical behaviour to ensure a successful outcome.

Besides, our growth into a leading manufacturing recruitment company and continuous investment in research and development ensure that our methodologies and delivery remain dynamic and consistently relevant. Our comprehensive approach to leadership acquisition, assessment, and development enables us to help our clients build high-performance, diverse leadership teams. That's why we connect people across different countries and industries to deliver the highest quality standard.

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OUR GROUP AWARDS



- **The BrandLaureate SMEs BestBrands Awards 2012**
- **The Majestic 5 Continent Award, Rome, 2011** awarded by Association Otherways Management & Consulting, Paris, France
- **SME 100 Award 2009 & 2010, Professional & Business Services** awarded by SME Magazine
- **China's Top 10 Economic Talents Award 2010** awarded by National Research Institute for China & Beijing Culture Development Research Institute
- **2010 World Outstanding Overseas Chinese Entrepreneur Award** awarded by China Trade Promotion Association
- **Asia Pacific Entrepreneurship Award (APE) 2010 'Most Promising Entrepreneur'** awarded Enterprise Asia
- **Asia Pacific Top CEO Award 2009/2010** awarded by Global Business Magazine
- **Top Five Finalists for Merger & Acquisition Advisor of the Year 2009 & 2010** awarded by Malaysian Mergers & Acquisitions Association
- **Asia Pacific International Honesty Enterprise Keris Award 2009** awarded by Entrepreneur Development Association Malaysia
- **The Global Emerging Innovative Entrepreneur (GEIE) Award 2009** awarded by Global Innovative Knowledge Exchange Network
- **The "Service Provider of the Year 2009"** awarded by SMI & SME Worldwide Network
- **The "Gold Winner Award 2009"** awarded by Business Productivity Network
- **The "Smart Entrepreneur 2009"** awarded by Business Productivity Network

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CONTACT INFORMATION

JOB HUNT GROUP OF COMPANIES

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